



"Excellent Service – Excellent Delivery"



Certified Online Training

*This online course is registered with the Project Management Institute (PMI)® R.E.P. Program\**

# Construction Site Management & Supervision

Getting your Project on Track and  
Eliminating Costly Management Mistakes

21 - 25 December 2020

04 - 08 July 2021

26 - 30 September 2021

19 - 23 December 2021

11:00 to 16:00 Dubai [GMT +4]



07 OCT 20

An ISO 9001:2015 and ISO 29993:2017  
Certified Company





*This online course is registered with the Project Management Institute (PMI)® R.E.P. Program\**

# Construction Site Management & Supervision

## Getting your Project on Track and Eliminating Costly Management Mistakes

### Why Choose this Online Training Course?

Over 90% of a project's budget is spent during the construction phase. It follows then that construction site management and supervision is the culmination of events in a project's life cycle. Site management encompasses a myriad of important considerations including project expediting, subcontractor management, owner's communications, billing and claims avoidance. This online training course will feature the importance and relevance of efficient and practical strategies necessary to achieve competency for professionals involved in **Construction Site Management**.

This AZTech online training course will feature:

- Practice in project management techniques
- Understand crucial issues affecting performance
- Methods to meet deadlines
- Proven techniques to achieve project success
- Getting results and avoiding legal pitfalls

### What are the Goals?

By the end of this AZTech online training course, participants will be able to:

- Assess and control work methods, resources and systems to meet works requirements
- Contribute to controlling work quality, progress and cost
- Develop productive working relationships, manage changes and resolve disputes
- Learn Cost control and progress payment administration
- Lead project meetings and manage the performance of teams and individuals

### Who is This Online Training Course for?

This online training course is designed for people who desire to learn practical site management techniques that will assist them in completing work tasks, establishing and maintaining priorities and meeting deadlines for work and projects.

The online training course is suitable to a wide range of project management professionals but will greatly benefit:

- New project Professionals
- Site Engineers
- Cost Engineers
- Superintendents
- Managers

### How will this Online Training Course be Presented?

This AZTech online training course will utilise a variety of proven adult learning techniques to ensure maximum understanding, comprehension and retention of the information presented.



### COURSE SCHEDULE:

21 - 25 December 2020

04 - 08 July 2021

26 - 30 September 2021

19 - 23 December 2021

11:00 to 16:00 Dubai [GMT +4]

### THE CERTIFICATE

An AZTech e-Certificate for delegates who attend and complete the online training course

The applicable PMI Professional Development Units/Contact Hours will be reflected on the Certificate of Completion

### PROFESSIONAL RECOGNITION & ACCREDITATION:



AZTech as an R.E.P. has been approved by PMI to issue applicable Professional Development Units (PDUs) for its Project Management training courses. PMI allows credential holders to apply PDUs to the maintenance of their credentials where one contact hour of training is equivalent to one PDU.

The PMI Registered Education Provider logo and PMI are registered marks of the Project Management Institute, Inc.

# THE COURSE CONTENT

## DAY 01: Organization, Health and Safety

- The participants: Owner, Contractor and Subcontractors
- Roles and responsibilities
- Safety Management
- Basic Safety Rules
- Jobsite Conditions and Hazards
- Construction Equipment Safety

## DAY 02: Staffing, Facilities and Site Meetings

- Employer, Consultants, Contractors, Subcontractors
- Temporary buildings, utilities and services
- Security and Hazard control
- Kick-off Meeting
- Owner and Contractor's Meetings

## DAY 03: Scheduling of Work and Monitoring of Work

- Master Schedule: Bar chart, Network logic, Line-of-Balance
- Communicating and Updating Schedules
- Project Control Cycle
- Information Gathering
- Supervision and Inspection

## Day 04: Progress Reporting, Cost Control and Payments

- Factors Impacting Performance (Risks)
- Tracking Time, Cost and Quality
- Corrective Action
- Role of Quantity Surveyors / Cost Engineers
- Project Cash Flow
- Fluctuations and Final Accounts

## Day 05: Changes, Problems in Construction and Dispute Resolution

- Causes of Change
- Managing Changes
- Claims and Disputes
- Arbitration and Mediation
- Alternative Dispute Resolution (ADR) Techniques



# Construction Site Management & Supervision

Getting your Project on Track and  
Eliminating Costly Management Mistakes

DATE	TIME	FEES(USD)
21 - 25 Dec 2020	11:00 to 16:00 Dubai [GMT +4]	\$2,350
04 - 08 Jul 2021	11:00 to 16:00 Dubai [GMT +4]	\$2,350
26 - 30 Sep 2021	11:00 to 16:00 Dubai [GMT +4]	\$2,350
19 - 23 Dec 2021	11:00 to 16:00 Dubai [GMT +4]	\$2,350

**REGISTER NOW**

THE COURSE SCHEDULE	
First Session	11:00 – 12:30
1st Break	12:30 – 12:45
Second Session	12:45 – 14:15
2nd Break	14:15 – 14:30
Third Session	14:30 – 16:00

## CERTIFICATION

AZTech e-Certificate of Completion for delegates who attend and complete the online training course

The applicable PMI Professional Development Units/Contact Hours will be reflected on the Certificate of Completion

## CONTACT US

Toll Free: **800-AZTECH**

Telephone: **+971 4 427 5400**

Fax Number: **+971 4 427 5401**

Email Address: **info@aztechtraining.com**

Visit our website: **www.aztechtraining.com**



## DOWNLOAD TRAINING PLAN 2021

Scan this code with your smart phone to download Training Plan 2021

Our training portfolio will provide you a number of seminars and courses to choose from depending on your organisational goals and personal development objectives.

Connect with us:



training.aztech



@aztech\_Training



aztechtraining



aztechorguk