AZ TECH

An ISO 9001:2015 & ISO 29990:2010
Certified Company

Collaborative Intelligence

Thinking Effectively with Others

23 - 27 September 2019

London, United Kingdom

ACS REGISTRARS Quality Assurance ISO 9001

ACS REGISTRARS ISO 29990

ilm Recognised Provider

Institute of Asset Management IAM CORPORATE MEMBER

IAM endorsed TRAINER

THE GLOBAL COMPACT United Nations Global Compact

Collaborative Intelligence

Thinking Effectively with Others

Why Choose this Training Course?

This highly participative AZTech training course will equip you to be a team member who can practice collaborative thinking and intelligence. Collaborative thinking is a procedure where members of a group combine their strengths and backgrounds to produce a collection of ideas to address a particular problem. Instead of an individual attempting to solve a problem alone, a group of people encourages creative thinking and yields an advantage with their various backgrounds and strengths. Delegates will acquire critical thinking and fosters innovation which will support them in overcoming workplace problems. Collaborative thinking results in a team effort to solve problems in a holistic, synergistic and intelligent way.

This training course will feature:

- Collaborative thinking process techniques
- Collaborative conversations to stimulate participation
- Adaptability to various team dynamics, background and personality
- Creative problem-solving for finding solutions
- Active listening skills for workplace discussions

What are the Goals?

By the end of this training course, participants will be able to:

- Identify and understand collaborative thinking
- Help others to collaborate with each other more effectively
- Provide exemplary leadership to help the team think intelligently
- Encourage synergy thinking in your team
- Discuss and learn to practice collaborative thinking

Who is this Training Course for?

This AZTech training course is suitable to a wide range of professionals but will greatly benefit:

- Team members and team leaders
- Supervisors
- Managers
- Senior managers
- Board level executives and non-executives

How will this Training Course be Presented?

This AZTech training course will utilise a variety of proven adult learning techniques to ensure maximum understanding, comprehension, retention and relevance of the information presented. This includes video material, discussion and case studies to provide maximum benefit to the delegates. Delegates will be encouraged to contribute by relating their diverse workplace experiences.

THE COURSE CONTENT

DAY 01:
Gaining Insight to Thought Processes

- Knowing my inner dialogue
- Identifying my strengths and weaknesses
- Bridging the personality style differences
- Managing first impressions
- Speaking with impact
- Case study

DAY 02:
Collaborative Communication

- Active listening assessment
- What is active listening
- Becoming a good listener
- Understanding body language
- Getting over listening blocks
- Case study: Collaborative communication

DAY 03:
Collaborative Problem-Solving

- How to define a problem
- Making winning decisions
- Ingredients for intelligent decision making
- Decision making traps
- The problem-solving model
- Working towards collaborative group decisions

DAY 04:
Creative Thinking and Collaborative Intelligence

- What is creativity and innovation
- Increasing your creativity
- Building a creative environment
- Creative problem-solving model
- Solution planning worksheet
- Creative techniques for innovation

DAY 05:
Managing Pressure and Conflicts

- What are your pressure points?
- Steps for emotionally intelligent communication
- Expressing yourself assertively
- Effective conflict resolution
- Working on priorities
- Personal action plan

COURSE SCHEDULE:
23 - 27 September 2019
London, United Kingdom

THE CERTIFICATE:
AZTech Certificate of Completion for delegates who attend and complete the training course

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DATE	VENUE	FEES(USD)
23 - 27 Sep 2019	London - UK	$5,950

REGISTER NOW

This fee is inclusive of Documentation, Lunch and Refreshments and maybe subjected to 5% VAT.

Complete & send by fax/mail to address given below. Please use BLOCK CAPITALS.

REGISTRATION DETAILS

FAMILY NAME:

FIRST NAME:

POSITION: COMPANY:

MAILING ADDRESS:

TELEPHONE: MOBILE:

FAX: EMAIL:

AUTHORISATION

AUTHORISE BY:

POSITION: EMAIL:

TELEPHONE: FAX:

POSTAL ADDRESS:

MODE OF PAYMENT

- ☐ PLEASE INVOICE MY COMPANY
- ☐ PLEASE INVOICE ME
- ☐ PLEASE FIND ENCLOSED A CHEQUE PAYABLE TO AZTECH
- ☐ ONLINE / CREDIT CARD

Hotel Accommodation

Hotel accommodation is not included in the Registration Fee. A reduced corporate rate and a limited number of rooms are available for attendees wishing to stay at the hotel venue. Please make your request for accommodation at least **3 weeks** prior to the commencement of the course.

Event Disclaimer

We reserve the right to cancel or postpone a seminar or related event, change venue, substitution of the Instructor and alter the course content at our sole discretion. If this occurs, our responsibility is limited to a refund of any registration fee(s) already paid. We are not responsible for airline tickets, hotels costs, other tickets or payments, or any similar fee penalties or related or unrelated losses, costs and/or expenses registrant may incur or have incurred as a result of any trip cancellations or changes.

Cancellation & Substitution

You must notify the Registrar of cancellations at least **2 weeks before a scheduled** seminar in order to be eligible for a credit. If you cannot attend, you may send a replacement from your organisation at no charge. There is a **$250 handling charge** for all cancellations or rescheduling. We reserve the right to cancel a seminar due to low enrollment. All registrants will be notified in advance and a full refund will be provided upon request.

4 Ways to Register

Toll Free: **800-AZTECH**
Telephone: **+971 4 427 5400**
Fax Number: **+971 4 427 5401**
Email Address: **info@aztechtraining.com**
Visit our website: **www.aztechtraining.com**

Certification

AZTech Certificate of Completion for delegates who attend and complete the training course

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Our training portfolio will provide you a number of seminars and courses to choose from depending on your organisational goals and personal development objectives.