AZ TECH

An ISO 9001:2015 & ISO 29990:2010
Certified Company

The Essentials of Leadership

Vision, Influence & Character

02 - 06 Dec 2018, **Dubai**
10 - 14 Feb 2019, **Dubai**
21 - 25 Apr 2019, **Dubai**
08 - 12 Jul 2019, **Houston**
09 - 13 Sep 2019, **London**
01 - 05 Dec 2019, **Dubai**

ACS REGISTRARS Quality Assurance ISO 9001

ACS REGISTRARS ISO 29990

ilm Recognised Provider

PMI Registered Education Provider Project Management Institute

THE GLOBAL COMPACT United Nations Global Compact

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Why Choose this Training Course?

This engaging AZTech training course in Dubai focuses on practical leadership models that are effective in any business. By developing outstanding leaders and empowering leaders at all levels in the organisation, they will acquire the inner compass that will guide their daily actions, enabling them to earn the trust and engagement of their colleagues and as a result perform at a higher level and guarantee success of the next generation of business practices.

Delegates will focus on developing their leadership skills and personal influence, as well as explore strategies for building a team of strong professionals who will support each other, deal with tough problems efficiently, and be more accountable.

This AZTech training course will feature:

- Leadership styles, Leadership values and Leadership behaviours
- Understanding the mindset of a leader
- Coaching and managing for better performance
- Leading and managing change within the Organisation
- Developing stakeholder relations and network management
- How to build strong collaborative team work by understanding group dynamics and group processes
- Leverage the knowledge of learning in the organization at all levels
- Developing strategies for using personal leadership power and building strong, mutual influencing relationships within the organization

Who is this Training Course for?

The content of this AZTech training course is especially tailored to business leaders of today. Participants that hold leadership positions and who have been identified by their organisation as a key part of the company's succession plan are encouraged to attend.

This AZTech training course is suitable to a wide range of professionals but will greatly benefit:

- Supervisors
- Managers
- Team Leaders
- Members of an executive committee

How will this Training Course be Presented?

This AZTech training course will utilise a variety of proven adult learning techniques to ensure maximum understanding, comprehension and retention of the information presented. This includes highly interactive, hands-on learning style of the Instructor. Many activities require the delegates to engage in and reflect on the information. In addition to trainer-led group discussions, case studies, and learning group exercises, this course includes experiential learning and other instructional modalities.

Course Schedule:

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What are the Goals?

By the end of this AZTech training course, participants will be able to:

- Discover the core competencies required for exemplary leadership
- Provide leaders with a series of strategies and actions for managing various levels of change
- Examine the ethical aspects of leadership and values which drive lasting results
- Enhance others' perception as a leader with integrity
- Build the right culture for people and processes to support strategy

THE COURSE CONTENT

DAY ONE:

Developing a Leader

- Individual Leadership Development
- Leadership Styles and Agility
- The Mindset of a Leader
- The Leadership Values
- Top Leadership Behaviours

DAY TWO:

Interpersonal Leadership Skills

- Active Listening
- Aggressive, Passive , Assertiveness
- Developing Empathic Attunement
- Engaging in Collaborative Behaviours
- Coaching for Better Performance

DAY THREE:

Developing a Winning Team

- Understanding Team Dynamics
- Managing Performances
- Improving Team Effectiveness
- Delegating Effectively
- Team Building Exercises

DAY FOUR:

Organizational Leadership Management

- Managing Change within the Organisation
- Impacting Organizational Culture
- Enhancing Leadership Influence
- Being An Enabling Leader
- Developing Organizational Commitment and Meaning

DAY FIVE:

The Leader's Network

- Stakeholder Relations
- The Network Weaver Roles
- Network Management
- Network Growth Indicators
- The Principles of Public Engagement

The Certificate

AZTech Certificate of Completion for delegates who attend and complete the training course

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Complete & send by fax/mail to address given below. Please use BLOCK CAPITALS.

This fee is inclusive of Documentation, Lunch and Refreshments

Date	Venue	Fees(USD)	Book your seat
02 - 06 Dec 2018	Dubai - UAE	$4,750	Register Now
10 - 14 Feb 2019	Dubai - UAE	$5,950	Register Now
21 - 25 Apr 2019	Dubai - UAE	$5,950	Register Now
08 - 12 Jul 2019	Houston - USA	$6,950	Register Now
09 - 13 Sep 2019	London - UK	$5,950	Register Now
01 - 05 Dec 2019	Dubai - UAE	$5,950	Register Now

VAT Announcement: The Government of UAE have introduced Value Added Tax (VAT) on goods and services from 01-January-2018. In compliance with the legislation issued by the UAE Government, we will be applying a 5% VAT on the fees for all our programs and services offered from January 2018 as applicable and stipulated in the FTA circulars.

REGISTRATION DETAILS

Family Name:_____ First Name:_____

Position:_____ Company:_____

Mailing Address:_____

Telephone:_____Mobile:_____Fax:_____Email:_____

AUTHORISATION

Authorised by:_____Position:_____

Telephone:_____Fax:_____Email:_____

Postal Address:_____

MODE OF PAYMENT

☐ **Please invoice my company** ☐ **Please invoice me** ☐ **Please find enclosed a cheque payable to AZTECH**

HOTEL ACCOMMODATION

Hotel accommodation is not included in the Registration Fee. A reduced corporate rate and a limited number of rooms are available for attendees wishing to stay at the hotel venue. Please make your request for accommodation at least **3 weeks prior** to the commencement of the course.

EVENT DISCLAIMER

We reserve the right to cancel or postpone a seminar or related event, change venue, substitution of the Instructor at our sole discretion. If this occurs, our responsibility is limited to a refund of any registration fee(s) already paid. We are not responsible for airline tickets, hotels costs, other tickets or payments, or any similar fee penalties or related or unrelated losses, costs and/or expenses registrant may incur or have incurred as a result of any trip cancellations or changes.

DOWNLOAD TRAINING PLAN 2018

Scan this code with your smart phone to download Training Plan 2018

Our training portfolio will provide you a number of seminars and courses to choose from depending on your organisational goals and personal development objectives.

CANCELLATIONS & SUBSTITUTIONS

You must notify the Registrar of cancellations at least 2 weeks before a scheduled seminar in order to be eligible for a credit. If you cannot attend, you may send a replacement from your organisation at no charge. There is a $250 handling charge for all cancellations or rescheduling. We reserve the right to cancel a seminar due to low enrollment. All registrants will be notified in advance and a full refund will be provided upon request.

4 WAYS TO REGISTER

Toll Free: 800-AZTECH
Telephone: ..... +971 4 427 5400
Fax Number: ..... +971 4 427 5401
Email Address: ..... info@aztechtraining.com
Visit our website: ..... www.aztechtraining.com

CERTIFICATION

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